



EFDA Continuing Education Course INFORMATION PACKET

<i>Important Dates and Deadlines</i>	
<i>Mid/Late-May, 2023</i>	<i>Applications available at www.go.osu.edu/efda</i>
<i>June 17, 2023</i>	<i>Tooth Anatomy for the Dental Auxiliary*</i>
<i>July 22, 2023</i>	<i>Tooth Anatomy for the Dental Auxiliary*</i>
<i>August 7, 2023</i>	<i>Complete EFDA applications due</i>
<i>Mid-September</i>	<i>Applicants notified of acceptance</i>
<i>Late September</i>	<i>Acceptance form and deposit due</i>
<i>November 15, 2023</i>	<i>Final payments due</i>
<i>January 2024 (Exact date TBA)</i>	<i>EFDA Program Begins</i>

Applicants are required to attend one of the two offerings of the **Tooth Anatomy prerequisite course. Registration and course information is available at www.dentistry.osu.edu/ce.*

*For more information, contact the Continuing Dental Education office
at 614-292-9790 or visit our website at www.dentistry.osu.edu/ce for
EFDA course details*

Expanded Functions for the Dental Auxiliary (EFDA) Course Description

The EFDA program is designed to prepare qualified candidates to apply for the EFDA board examination administered by the Commission on Dental Testing in Ohio (CODT) or the Commission on Dental Competency Assessments (CDCA), and to provide experiences for quality, knowledgeable patient care as an entry level EFDA. This course includes over 180 hours of experience, progressing from pre-clinical laboratory activities to clinical.

Qualified candidates for EFDA course application include:

- Licensed Dental Hygienists
- Certified Dental Assistants (CODA or DANB), or American Medical Technologist Registered Dental Assistants
- Unlicensed Dentists (with proof of graduation from an accredited dental school)
- Dental students enrolled at an accredited dental college (restrictions apply)
- Graduates of an unaccredited dental college located outside the U.S. (with translated certificate and transcripts)

Requirements for the program

- Qualified candidate as defined above
- Minimum two years chairside patient treatment experience
- Completion of Ohio State EFDA CE prerequisite course, **Tooth Anatomy for the Dental Auxiliary**
- **Complete application**, which includes
 - Application
 - A complete and accurate application form must be submitted by the date specified. Incomplete or late applications are NOT reviewed for admission.
 - Personal Statement
 - RDH License or CDA /AMT RDH Certificate
 - If certification or licensure is pending at the time of application, submit proof that documentation is forthcoming.
 - Employer's Assessment
 - must include a statement of support for the applicant; including allowing the EFDA student access to a dental operatory/laboratory space to complete homework assignments, and their willingness to supervise the student's required clinical hours.
 - Recommendation Letter(s) – not required, but strongly recommended.

*Admission is competitive and based on scores from the prerequisite **Tooth Anatomy** course and the quality of application (including employer assessment and recommendation letters).*

Curriculum Overview

This course is designed to prepare participants for the Ohio certifying typodont-based practical and written examinations. Didactic and laboratory review, as well as mock board examinations are included to help participants prepare for the exam.

January – April: Pre-clinical sessions

The pre-clinical laboratory instruction session provides over 100 hours of lecture/demonstration and

activities on **FRIDAYS** from January through April. **Attendance is required for ALL** scheduled lecture, laboratory and clinical sessions.

Didactic instruction includes: review of tooth morphology, properties and manipulation of dental restorative materials including bases and liners, techniques and procedures for restoring teeth with amalgam and tooth colored direct restorations. Participants place, contour, finish and evaluate restorations in prepared teeth, which are mounted in typodonts. Activities also include rubber dam replacement, dental sealant application, and finishing and polishing amalgam restorations. Course participants complete approximately 100 restorations in typodont teeth during the pre-clinical session of the course.

Students must have access to a dental operator/laboratory space where they can restore typodont teeth with both amalgam and composite materials to complete homework assignments

It is our policy that successful completion of the pre-clinical course is a prerequisite for continuing into the clinical experience. A series of weekly skill tests will be given throughout the laboratory course to assure participant progress and pre-clinical proficiency before the treatment of patients is permitted. Participants must demonstrate competency in restorative expanded functions by passing weekly competencies and a final pre-clinical competency examination with instructor recommendation in order to begin the clinical portion.

If failure of final competency examination occurs, the participant may not be able to continue onto the clinical portion. If the participant is determined by the faculty members to be remediable, additional lab sessions will be required and additional instructional fees will be charged.

May – July: Clinical requirements

In order for a candidate to be eligible to sit for the Ohio EFDA board examination, the Ohio State Dental Board requires EFDA students to complete at least 80 hours of patient clinical experience.

EFDA students will be required to complete clinical hours at their employer(s), under supervision of their employer-dentist(s). Each employer-dentist(s) supervising a student will be required to sign an agreement that students will be able to perform restorations on their patients and complete a short online calibration training.

Late July/early August: Board Review sessions

This two-day review session will include a written and typodont-based mock board examination, designed to prepare students for the Ohio EFDA Board examination.

Attendance Policy

Participants must attend ALL scheduled course sessions, including the board review sessions.

Participants who fail to meet attendance requirements will not be certified by The Ohio State University College of Dentistry to take the EFDA board examination.

Fees

The course fee includes all instructor fees, instructional materials, laboratory supplies, and instrument rental. The two-day review course held in late July/early August is also included in the course fee.

- Instruments will be collected after the board exam. Students are responsible for any lost or broken instruments and supplies.

Board exam fees are NOT included in our EFDA program fee. You will pay/register directly with the CODT or CDCA.

Additional Requirements

Course participants will need access to a computer with internet service to access course assignments and supplemental course material.

Frequently Asked Questions

Q: Where do I find the application?

A: Access the application at www.go.osu.edu/efda, available in late May.

Q: What are the admissions criteria for the EFDA course?

A: See prerequisites on page 2 of this document. In addition, the applicant must show a commitment to spend the necessary time required to complete the course.

The applicant must have dental office experience, which includes a minimum of 2 years chairside patient treatment. EFDA students must be very familiar with restorative dental procedures.

Q: Do dental assistants have to be a CDA or AMT RDA to take the prerequisite **Tooth Anatomy course?**

A: No, but dental assistants must have their CDA or AMT RDA when the application is submitted.

Q: How much time is required outside of class?

A: This course is very demanding of the student's time and energy.

- Weekly homework assignments include reading the textbook and manual, as well as completing specified restorative procedures on the typodont.
- Written quizzes and practical examinations are given every week during the pre-clinical course. Course participants will need access to a computer with internet service to access course assignments and supplemental course material.
- Students should continue to practice on typodont teeth on their own throughout the clinical portion of the course, in preparation for the certifying board exam.

Q: What is the EFDA course fee?

A: The course fees are to be determined, but will be approximately \$5,450-\$5,600.

Q: What is included in the course fee?

A: All instructional materials are provided, including: textbook, course manual, Kilgore typodont and

prepared teeth, all necessary restorative materials and supplies needed to place restorations. Dental instruments and handpieces to be used for typodont procedures are on loan until after the board exam. The fee also includes parking.

Please note that the Board Exam fees are **NOT** included in the course fee.

Q: Is financial aid available through The Ohio State University?

A: No, Continuing Education courses do not qualify for financial assistance through the University.

Q: Do I have to become an OSU student to apply/participate?

A: No, the EFDA course is a continuing dental education course and no academic credit is offered.

Q: Do participants in the course receive a 1098-T for tax filing purposes?

A: No. Because you are not enrolled at OSU as a student and 1098-T forms are only filed by OSU for courses where academic credit is provided, EFDA participants are **not eligible** for a 1098-T form.

Q: What can I do while I wait to apply for the course?

A: Obtain or update your certification (dental assistants) or licensure (dental hygienists). Your credentials **MUST** be current when you apply for the course. Find out as much as you can about what an EFDA in Ohio can do. Talk with a certified EFDA. Observe an EFDA during a typical workday.

Q: How do I become a Certified Dental Assistant or American Medical Technologists Registered Dental Assistant?

A: For CDA, contact either DANB or CODA. For AMT RDA, contact American Medical Technologists (information available in the links section below).

Q: What can an EFDA in Ohio do?

A: Contact the Ohio Dental Board to find current laws and rules governing EFDA practice in Ohio.

EFDA Important Links

Information on Ohio EFDA Examination: Commission on Dental Testing in Ohio (CODT)

Dublin, OH 43016-4216

Phone: 614-921-0892

P.O. Box 4510, Dublin, OH 43016

Vicki Baldini, Executive Secretary: vicki_baldini@yahoo.com <http://codtinohio.org/>

Commission on Dental Competency Assessments (CDCA)

1304 Concourse Drive, Suite 100

Linthicum, MD 21090

Phone: 301-563-3300

Ellis H. Hall, DDS, Director of Examinations: Director@cdcaexams.org www.cdcaexams.org

Dental Assisting National Board (DANB)

676 North Saint Clair, Suite 1880

Chicago, IL 60611

1-800-FOR-DANB or 312-642-3368

<http://www.dentalassisting.com/>

- Information on National CDA
- Good source on CDA board preparation/review

Commission on Ohio Dental Assistant Certification (CODA)

Contact: Carol Healy

1501 Centerview Dr., Copley, OH 44321

330-666-4023 (evening)

fax: 330-668-9985

<http://www.codacertification.org/>

- Information on state CDA

American Medical Technologists RDA (AMT RDA)

10700 West Higgins Rd, Suite 150, Rosemont, IL 60018

847-823-5169

<https://americanmedtech.org/Dental-Assistant>

Ohio State Dental Board (OSDB)

77 South High Street Columbus, OH 43266-0306 614-466-2580

<http://www.dental.ohio.gov/>

- Ohio EFDA registration Laws and Rules
- Ohio EFDA permissible Duties
- CDA Permissible Duties

Ohio EFDA Association

<https://ohioefda.org/>

- EFDA professional organization
- The Ohio EFDA Association is a 501(c)6 non-profit trade organization.
- Primary goal is to increase dental and public awareness of expanded functions. Aid in the stability of the profession by providing a voice in the public policy process.